

## PROCUREMENT PLAN FOR FINANCIAL YEAR: JULY 2016 - JUNE 2017

### SUMMARY:

**INSTITUTION :** UR-College of Science and Technology

**SPECIFIC PROCUREMENT  
PLAN:**

| Title of tender             | Estimated cost<br>In RWF | Source<br>of<br>funds | Tendering<br>method | Prequalific<br>ation | Prior study<br>(Yes/No) | Local<br>Prefere<br>nce | No<br>objection<br>to DAO | Publica<br>tion<br>Period | No<br>objection to<br>evaluation<br>report | Contract<br>Management : |
|-----------------------------|--------------------------|-----------------------|---------------------|----------------------|-------------------------|-------------------------|---------------------------|---------------------------|--|--------------------------|
|                             |                          |                       |                     | (Yes/No)             | Estimated<br>duration   |                         |                           |                           |  | (Yes/No)                 |
|                             |                          |                       |                     | (Yes/No)             |                         | (Yes/No)                | (Yes/No)                  |                           | RPPA                                       | Donor                    |
| <b>TOTAL INSTITUTION</b>    | <b>996,370,163</b>       | <b>GOB</b>            | <b>NCB</b>          | No                   | No                      | No                      | No                        | NO                        | <b>No</b>                                  | <b>No</b>                |
| <i>Grand Total Goods</i>    | <b>472,056,163</b>       | GOB                   | NCB                 | No                   | No                      | No                      | No                        | No                        | No   | No                       |
| <i>Grand Total Services</i> | <b>504,558,000</b>       | GOB                   | NCB                 | No                   | No                      | No                      | No                        | No                        | No   | No                       |
| <i>Grand Total Works</i>    | <b>19,756,000</b>        | GOB                   | NCB                 | No                   | No                      | No                      | No                        | No                        | No   | No                       |

## SPECIFIC PROCUREMENT PLAN FOR FY: JULY 2016 - JUNE 2017.

|                 | Title of Tender  | Estimated Cost<br>(In RWF) | Source of Funds | Tendering Method | Planned tender document Preparation | Planned Publication date | Planned Bid opening date | Planned Provisional Notification date | Planned Contract signing date | Recruitment of the supervising firm (Yes/No) | Planned Contract Management start date | Contract closure date |
|-----------------|--|----------------------------|-----------------|------------------|-------------------------------------|--------------------------|--------------------------|---------------------------------------|-------------------------------|--|--|-----------------------|
| <b>SUPPLIES</b> | Purchase of laboratories and workshops equipment, Consumables and other tools for practical for SOS<br><b>(SP.1/16)</b>                    | 45,000,000                 | IGF             | NCB              | 15/7/16                             | 21/7/16                  | 22/8/16                  | 30/9/16                               | 13/10/16                      | No   | 14/10/16                               | 31/10/16              |
|                 | Purchase Chemicals and consumables for laboratories and workshops for SOE<br><b>(SP.2/16)</b>  | 57,000,000                 | IGF             | NCB              | 15/7/16                             | 21/7/16                  | 22/8/16                  | 30/9/16                               | 13/10/16                      | No   | 14/10/16                               | 31/10/16              |
|                 | Purchase material and equipment for teaching students for SOA<br><b>(SP.3/16)</b>  | 40,303,500                 | IGF             | NCB              | 15/7/16                             | 21/7/16                  | 22/8/16                  | 30/9/16                               | 13/10/16                      | No   | 14/10/16                               | 31/10/16              |
|                 | Maintain and upgrade Laboratory and Classroom Equipments (Chairs, Projectors, Computers) for SOICT & Telecommunication<br><b>(SP.4/16)</b> | 15,000,000                 | IGF             | NCB              | 19/7/16                             | 24/7/16                  | 26/8/16                  | 10/10/16                              | 23/10/16                      | No   | 2/11/16                                | 2/12/16               |

|   |            |     |     |          |          |          |          |          |    |         |          |
|---|------------|-----|-----|----------|----------|----------|----------|----------|----|---------|----------|
| Purchase of learning resources for the school of Mining and Geology<br><b>(SP.5/16)</b>   | 45,000,000 | IGF | NCB | 19/7/15  | 24/7/16  | 26/8/16  | 10/10/16 | 23/10/16 | No | 2/11/16 | 2/12/16  |
| Purchase of 2 Desktop Computers, 2 Laptops, 2 projectors ,1 Printers for Directorate of Career Guidance and Counselling<br><b>(SP.6/16)</b> | 1,756,000  | IGF | NCB | 24/8/16  | 30/8/16  | 29/9/16  | 12/10/16 | 26/10/16 | No | 1/11/16 | 30/11/16 |
| Purchase of one laptop, one external hard disk and one scanner for the planning office<br><b>(SP.7/16)</b>                                  | 2,000,000  | IGF | NCB | 24/8/16  | 30/8/16  | 29/9/16  | 12/10/16 | 26/10/16 | No | 1/11/16 | 30/11/16 |
| Purchase of CAT and Examination booklets<br><b>(SP.8/16)</b>  | 61,337,000 | IGF | NCB | 04/09/16 | 12/09/16 | 12/10/16 | 22/10/16 | 30/10/16 | No | 6/11/16 | 05/12/16 |
| Purchase of Students ID Cards<br><b>(SP.9/16)</b>   | 15,000,000 | IGF | NCB | 04/09/16 | 12/09/16 | 12/10/16 | 22/10/16 | 30/10/16 | No | 6/11/16 | 05/12/16 |

|   |           |     |     |          |          |          |          |          |    |          |          |
|---|-----------|-----|-----|----------|----------|----------|----------|----------|----|----------|----------|
| Purchase new sport Equipment for Nyarugenge Campus teams and Culture troupe<br>(SP.10/16) | 5,000,000 | IGF | NCB | 04/09/16 | 12/09/16 | 12/10/16 | 22/10/16 | 30/10/16 | No | 6/11/16  | 05/12/16 |
| Subscribe to DSTV for students<br>(SP.11/16)  | 1,960,000 | IGF | NCB | 18/9/16  | 25/09/16 | 26/10/16 | 03/11/16 | 13/11/16 | No | 20/11/16 | 20/12/16 |
| Purchase of medicines, lab supplies for the students Clinic<br>(SP.12/16)                 | 5,000,000 | IGF | NCB | 18/9/16  | 25/09/16 | 26/10/16 | 03/11/16 | 13/11/16 | No | 20/11/16 | 20/12/16 |
| Purchase of materials for regular maintenance<br>(SP.13/16)                               | 25,00,000 | IGF | NCB | 18/9/16  | 25/09/16 | 26/10/16 | 03/11/16 | 13/11/16 | No | 20/11/16 | 20/12/16 |
| Purchase and commission a new UPS<br>(SP.14/16)   | 7,500,000 | IGF | NCB | 15/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | 24/11/16 | No | 01/12/16 | 02/01/17 |

|   |            |     |     |          |          |          |          |          |    |          |          |  |
|---|------------|-----|-----|----------|----------|----------|----------|----------|----|----------|----------|--|
|   |            |     |     |          |          |          |          |          |    |          |          |  |
| Purchase of Maintenance tools/Spares for ICT<br>(SP.15/16)  | 5,735,000  | IGF | NCB | 15/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | 24/11/16 | No | 01/12/16 | 02/01/17 |  |
|   |            |     |     |          |          |          |          |          |    |          |          |  |
| Purchase of two air Conditioning to replace the old ones and damaged ACs in the server room and commission air conditions<br>(SP.16/16) | 4,000,000  | IGF | NCB | 15/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | 24/11/16 | No | 01/12/16 | 02/01/17 |  |
|   |            |     |     |          |          |          |          |          |    |          |          |  |
| Purchase of office stationery and office equipment<br>(SP.17/16)  | 79,865,328 | IGF | NCB | 31/05/16 | 01/06/16 | 31/06/16 | 10/07/16 | 24/07/16 | No | 01/08/16 | 30/07/17 |  |
|   |            |     |     |          |          |          |          |          |    |          |          |  |
| Purchase of 150 classroom chairs and 30 white boards for classrooms<br>(SP.18/16)   | 25,000,000 | IGF | NCB | 15/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | 24/11/16 | No | 01/12/16 | 02/01/17 |  |
|   |            |     |     |          |          |          |          |          |    |          |          |  |

|                       |   |            |     |     |          |          |          |          |          |          |          |          |
|-----------------------|---|------------|-----|-----|----------|----------|----------|----------|----------|----------|----------|----------|
|                       | Purchase and commission 130<br>UPS Batteries<br>(SP.19/16)          | 7,500,000  | IGF | NCB | 24/11/16 | 01/12/16 | 31/12/16 | 10/01/16 | 25/01/16 | No       | 01/02/17 | 24/11/16 |
|                       | Purchase of New Air conditioner in<br>the server room<br>(SP.20/16) | 15,000,000 | IGF | NCB | 24/11/16 | 01/12/16 | 31/12/16 | 10/01/16 | 25/01/16 | No       | 01/02/17 | 24/11/16 |
|                       | <b>TOTAL SUPPLIES: 472,056163 FRW</b>                               |            |     |     |          |          |          |          |          |          |          |          |
| <b>OTHER SERVICES</b> | Provision of regular maintenance<br>services<br>(SV.1/16)           | 50,000,000 | IGF | NCB | 15/7/16  | 21/7/16  | 22/8/16  | 30/9/16  | No       | 13/10/16 | 14/10/16 |          |
|                       | Provision of publicity materials<br>(SV.2/16)                       | 5,000,000  | IGF | NCB | 19/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | No       | 24/11/16 | 01/12/16 |          |
|                       | Provision of security services<br>(SV.3/16)                         | 86,848,000 | IGF | NCB | 19/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | No       | 24/11/16 | 01/12/16 |          |
|                       | Provision of cleaning services<br>(SV.4/16)                         | 93,710,000 | IGF | NCB | 19/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | No       | 24/11/16 | 01/12/16 |          |
|                       | Provision of daily transport means<br>and fuel<br>(SV.5/16)         | 53,500,000 | IGF | NCB | 19/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | No       | 24/11/16 | 01/12/16 |          |

|       |  |             |     |     |          |          |          |          |          |          |          |
|-------|--|-------------|-----|-----|----------|----------|----------|----------|----------|----------|----------|
|       |  |             |     |     |          |          |          |          |          |          |          |
|       | Provision of codification service of asset (SV.6/16)                               | 10,500,000  | IGF | NCB | 19/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | No       | 24/11/16 | 01/12/16 |
|       | Provision of water and electricity service (SV.7/16)                               | 150,000,000 | IGF | NCB | 19/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | No       | 24/11/16 | 01/12/16 |
|       | Provision of Photocopying and printing services (SV.9/16)                          | 26,000,000  | IGF | NCB | 31/05/16 | 01/06/16 | 31/06/16 | 10/07/16 | No       | 24/11/16 | 01/08/16 |
|       | Provision of catering services (SV.10/16)  | 2,000,000   | IGF | NCB | 31/05/16 | 01/06/16 | 31/06/16 | 10/07/16 | No       | 24/11/16 | 01/08/16 |
|       | Subscribe to newspapers and magazines (SV.11/16)                                   | 2,000,000   | IGF | NCB | 31/05/16 | 01/06/16 | 31/06/16 | 10/07/16 | No       | 24/11/16 | 01/08/16 |
|       | Provision of catering, refreshment and coffee/tea services by June 2017 (SV.12/16) | 25,000,000  | IGF | NCB | 24/8/16  | 30/8/16  | 29/9/16  | 12/10/16 | 26/10/16 | No       | 1/11/16  |
|       | <b>TOTAL OTHER SERVICES: 504,558,000 FRW</b>                                       |             |     |     |          |          |          |          |          |          |          |
| Small |  |             |     |     |          |          |          |          |          |          |          |
|       | To renovate the office of Career Guidance (wk1)                                    | 1,756,000   | IGF | NCB | 19/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | No       | 24/11/16 | 01/12/16 |

|  |   |            |     |     |          |          |          |          |    |          |          |
|--|---|------------|-----|-----|----------|----------|----------|----------|----|----------|----------|
|  |   |            |     |     |          |          |          |          |    |          |          |
|  |   |            |     |     |          |          |          |          |    |          |          |
|  | Repair and maintenance of the existing septic tanks located at KIST I-KIST II and Dusaidi Hostel.<br><br>(wk.2) | 14,000,000 | IGF | NCB | 19/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | No | 24/11/16 | 01/12/16 |
|  | Repair and maintain electrical installations + trunking in computer labs<br>(wk.3)                              | 2,000,000  | IGF | NCB | 19/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | No | 24/11/16 | 01/12/16 |
|  | Upgrade the server room<br><br>(wk.3)   | 2,000,000  | IGF | NCB | 19/09/16 | 30/09/16 | 31/10/16 | 10/11/16 | No | 24/11/16 | 01/12/16 |

**Total small works: 19,756,000**

**Key Notes:** NCB=National Competitive Bidding, GOB=Government Ordinary Budget.

**Codes:** SP= Tenders related to supplies, SV=Tenders related to Services, WK= Tenders related to WORKS

**Total Estimated budget: 996,370,163 FRW (Nine hundred ninety six million three hundred seventy thousand one hundred sixty three) Rwandan Francs**

**Retrieved from Action plan 2016-2017, prepared by GAHUNGA Callixte (Procurement Officer -UR-CST)**